

Job title	<i>Researcher</i>
Reports to	<i>Director of Communications</i>

Job purpose

The Researcher will be responsible to manage all research related queries and projects which includes research strategy development, methodologies and project specific investigative research within the mission and vision of the organisation.

Attributes and Capabilities

- Good characterisation- and investigation skills.
- Analytical and research capabilities with professional skills in scientific writing and citing of work.
- An eye for detail and detect the links and flow of funds within financial reporting.
- Ability to build solid paper trails and cases for criminal prosecution.
- The ability to interact and collaborate with others.
- Strategic thinking.
- Works to deadlines and does not procrastinate.
- Must have a passion for championing the rights of citizens.

Duties and responsibilities

- The researcher is responsible for the design and monitoring of research projects and the logical interpretation of research results.
- This employee should be able to take responsibility for their own time and work, and have the knowledge and experience to complete a number of research tasks with supervision from the senior management.
- The individual will be responsible for maintaining the academic integrity of all information products, and at all times avoid plagiarism.

Required Experience

- Minimum 5 years' experience in research project design and management.
- Project brief and timing.
- Strong understanding of research methodology (research design, data collection methods and other techniques).
- Ability to perform a wide variety of research field work preparation tasks, including making detailed observations, assistance in data analysis, and excellent information retrieval skills for collection of supporting literature from a range of resources.
- Provide assistance in reviewing documents for accuracy as well as writing reports, summaries and preparation of presentations.
- Strong information organisational skills, with attention to detail.
- Excellent written and verbal communication skills.
- Logical interpretation skills.
- Effective time and project management skills.

ADDRESS:

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DIRECTORS:

Wayne L Duvenage (Chairman)
Tiaan Le Roux, Ivan Herselman
Oya Hazel Gumedede, Rob Hutchinson
Paul Pauwen

Preferred Qualifications

Qualifications:

- Minimum Postgraduate Qualification in related field.
- Qualifications in research, data analysis, information management a plus.
- Basic field and data processing management skills.
- Computer literate (MS Office, online databases)

Working conditions

Though fixed working hours will be stipulated within the contract, however, from time to time, flexibility within these hours will be required.

Job Location

Main Office: Randburg, Johannesburg, South Africa.

Position Type

Full-Time.

If you are an energised, self-starter, highly motivated leader who enjoys taking on complex projects with a civil action and activist mind-set, then this position may be for you.

Kindly submit your resume to the link below. Only those candidates deemed most qualified by the hiring manager will be contacted to interview within 21 days of submission. Should you not receive feedback within 14 days of our acknowledgment of receipt of your CV, please accept that your application will not have met with our approval to go through to the next round of the interview process.

Approved by:	
Date approved:	
Reviewed:	